



Democratic Party Roles, Responsibilities, and Powers

Precinct Level		
ROLE	RESPONSIBILITIES	POWER TO...
Precinct Chair	<p>Grassroots organizing of the precinct, get to know people in the precinct, get out the vote (GOTV).</p> <p>Member of CCC.</p> <p>Find block captains and volunteers to help with the precinct work.</p>	<p>Key player in developing grassroots leadership and organizing voter turnout.</p> <p>Vote in CCC.</p> <p>Vote for SCC membership.</p> <p>Express personal preferences for candidates in Democratic primaries.</p>
CCC Member	Attend and participate in CCC meetings.	Elect county Party officers and county SCC members, and vote on county rules.

Ward Level		
ROLE	RESPONSIBILITIES	POWER TO...
Ward Chair	<p>Provide leadership and support to precinct chairs.</p> <p>Member of CCC.</p> <p>Member of County Executive Committee.</p> <p>Member of County Credentials and Rules Revision Committee, unless another member elected.</p> <p>Connect constituents with the ward's Democratic elected officials.</p>	<p>Vote in CCC and if the ward did not elect members to serve on the Credentials/Rules Committee, the ward chair serves on those committees.</p> <p>Support Precinct Chairs to develop grassroots leadership and organize voter turnout.</p> <p>Express personal preferences for candidates in Democratic Primary Elections.</p> <p>In specified circumstances, make appointments to fill vacant Precinct Chair and CCC positions.</p>
Ward Vice-Chair	<p>Assist Ward Chair.</p> <p>Perform duties of Chair if Chair absent.</p>	Potentially influence the direction of Ward work.
Treasurer	Manage Ward funds.	
Secretary	Record Ward meeting minutes.	
Ward Rep to Country Resolutions Committee	Represent Ward at County Platform and Resolutions Committee meetings.	Influence the resolutions that are passed on to the State Platform and Resolutions Committee.



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County Level		
ROLE	RESPONSIBILITIES	POWER TO...
County Party Chair and Vice Chairs	<p>Manage the operations of the county party to effectively build grassroots organization and empower voters.</p> <p>Support Ward and Precinct Chairs.</p> <p>Preside over CCC and County Executive Committee meetings.</p> <p>Vote in CCC elections.</p>	<p>Speak out publicly on local affairs.</p> <p>Chair: Make appointments to fill Ward Chair Vacancies</p> <p>Participate in all county-level committees.</p> <p>Create additional county-level committees as needed.</p> <p>Remain neutral in Democratic Primary Elections.</p>
County Central Committee (CCC)	<p>Governing body of the County Democratic Party.</p> <p>Can vote by proxy, only when voting is in-person. No proxies in absentee balloting.</p>	<p>Vote for county party officers and elect the State Central Committee members.</p> <p>Approve platform resolutions sent to the SCC and to SPARC.</p> <p>Adopt county party rules, adopt amendments to county party rules.</p>
County Credentials and Rules Revision Committee	<p>Propose changes to county party rules.</p> <p>Deliberate the credentials of all ward/precinct officers, including County Central Committee members,</p> <p>Ward Chairs are members (unless another representative was elected).</p>	<p>Impact the accessibility and responsiveness of the party to the grassroots.</p>
County Platform and Resolutions Committee	<p>Meet prior to each CCC meeting and county convention.</p> <p>Guide the party position on "issues".</p>	<p>Consider resolutions submitted by wards and precincts and present resolutions to CCC and county conventions.</p>



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State Level		
ROLE	RESPONSIBILITIES	POWER TO...
State Central Committee (SCC)	<p>Governing body of the state party, unless a State Convention is in session.</p> <p>Membership apportioned based on voter turnout by county. Elected at-large within the county.</p> <p>Meet twice a year at a minimum -- can meet more often as needed</p> <p>Can vote by proxy, only when voting is in-person. No proxy voting for Absentee Ballots. All voting is non-secret.</p>	<p>Elect State Party Officers: Chair, Vice Chair, two Vice Chairs of different gender per Congressional District, Secretary and Treasurer.</p> <p>Elect DNC Committeepersons.</p> <p>Elect members of SPARC, Affirmative Action, and Budget & Finance committees</p> <p>Vote on rules changes, amendments, and resolutions. The platform is voted on by delegates at a State Convention.</p> <p>Vote to choose Democratic Party nominees for federal, state, district, or multi county legislative district offices to appear on the General Ballot when vacancies on that ballot occur.</p>
State Party Chair	<p>Chief executive of the DPNM.</p> <p>Manage party affairs and election campaigns.</p> <p>Remain neutral in Democratic Primary Elections.</p>	<p>Appoint all State Rules Committee members.</p> <p>Appoint some members of the other standing committees.</p> <p>Appoint additional committees.</p> <p>Serve on DNC.</p> <p>Nominate electoral college electors.</p>
State Party Officers	<p>Remain neutral in Democratic Primary Elections.</p>	<p>Vice Chair At-Large serves on DNC.</p> <p>Vice Chair At-Large is the Chair of the Judicial Council</p> <p>Treasurer is Chair of the Budget & Finance Committee.</p>



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State Executive Committee	Advise the State Chair.	Vote on confirmation of State Chair's committee appointments.
State Rules Committee	Propose changes to party rules. Members appointed by DPNM Chair.	Impact the accessibility and responsiveness of the party to the grassroots.
State Platform and Resolutions Committee (SPARC)	Draft the state Democratic Party Platform.	Draft a powerful platform that can be used to hold candidates and elected officials accountable.
State Budget and Finance Committee	Draft a two-year budget. Raise funds for party activities.	
Affirmative Action Committee	Reach out to all citizens, especially minorities, to take an active part in DPNM. Ensure the process of selecting convention delegates is open to all minority groups.	Prepare and implement an aggressive Outreach and Affirmative Action Program.
DNC Committee Person (2)	Serve on the DNC.	Influence Democratic Party policy at the national level.